

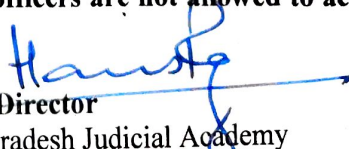
Accommodation allotted from **May, 4th 2025 to May, 10th 2025**, to the Officers for attending **five-days Training Programmes for the State Government Functionaries on "Discharging of Judicial and Quasi-Judicial Proceedings" for IFS and HPFS Officers** of Himachal Pradesh in premises of Himachal Pradesh Judicial Academy:-

Sr. nos	Name of the Officers	Designation	Place of Posting	Period from to	Room No.
1	Sh. N. Ravisankar Sharma	Indian Forest Service	Rohru	4 th to 9 th May, 2025	A-101
2	Sh. Viklap Yadav	-do-	Shimla	-do-	A-102
3	Sh. Awani Bhushan Raj	-do-	Nahan	-do-	A-103
4	Sh. Parveen Kumar	-do-	Parvati	-do-	A-104
5	Sh. Sameer Raj	-do-	Rajgarh	-do-	A-105
6	Sh. Rakesh Katoch	-do-	Suket	-do-	A-106
7	Sh. Sushil Kumar	-do-	Una	-do-	A-107
8	Sh. Sanjeev Sharma	-do-	Palampur	-do-	A-108
9	Sh. Gurharsh Singh	-do-	Rampur	-do-	A-109
10	Sh. Kritagya Kumar	-do-	Chamba	-do-	A-110
11	Sh. Manish Ram Pal	H.P Forest Service	Theog	-do-	A-111
12	Sh. Pawan Kumar	-do-	Shimla	-do-	A-112
13	Ms. Chandrika Sharma	-do-	Solan	-do-	B-201
14	Ram Pal Singh	-do-	Nahan Circle	-do-	A-201
15	Sh. Aditya Sharma	-do-	Paonta	-do-	A-202
16	Sh. Vikram Singh	-do-	Kunihar	-do-	A-203
17	Sh. Aswani Kumar	-do-	Bilaspur	-do-	A-204
18	Sh. Varun Barwai	-do-	Bilaspur	-do-	A-205
19	Sh. Anu Thakur	-do-	Lahual	-do-	A-206
20	Ms. Shashi Kiran	-do-	Kullu	-do-	B-202
21	Sh. Vanish Thakur	-do-	Kullu	-do-	A-207
22	Sh Krishan Negi	-do-	Karsog	-do-	A-208
23	Sh. Navjot Singh	-do-	Mandi	-do-	A-209
24	Sh. Ashwani Kumar	-do-	Jogindernagar	-do-	A-210
25	Sh. Nitin	-do-	Hamirpur	-do-	A-211
26	Sh. Nishant Prashar	-do-	Nurpur	-do-	A-212
27	Sh. Daulat Ram	-do-	Dharamshala	-do-	B-101
28	Sh. Arun Kumar	-do-	Kotgarh	-do-	B-102
29	Sh. Karan Kapoor	-do-	Kinnaur	-do-	B-103
30	Sh. Rajneesh Majajan	-do-	Dalhousie	-do-	B-204

There shall be no room service.

Note: Smoking and alcohol consumptions are strictly prohibited within the premises. Violators will face disciplinary action

➤ **No family accommodation is available, therefore spouse of officers are not allowed to accompany them or stay in the hostel of the Academy.**


Director
 Himachal Pradesh Judicial Academy
 Shimla



HIMACHAL PRADESH JUDICIAL ACADEMY, SHIMLA
Tentative Curriculum
of

Five Days Training Programme on “Discharging of Judicial and Quasi-Judicial Proceedings” for the DFOs/ ACFs and other Officers of Forest Department

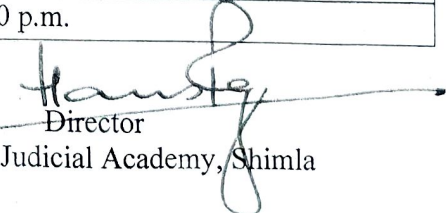
Date/ Day	Session	Topic	Faculty
05.05.2025 (Monday)	I	<ul style="list-style-type: none">➤ Aim and object of the Training➤ Role and Responsibilities of the Functionaries while dealing with the Quasi-Judicial Matters	Shri Hans Raj, Director, HP Judicial Academy
	II	<ul style="list-style-type: none">➤ Quasi-judicial Proceedings- Procedure and General Rules to conduct Judicial Proceedings➤ Manner of Conducting Judicial and Quasi-Judicial Proceedings	Dr. Man Singh, Former Special Secretary (Personnel & Revenue)
	III	<ul style="list-style-type: none">➤ Basic Principles of Natural Justice and Fair Opportunity➤ Applicability of Principles of Natural Justice: Procedural Requirements➤ Non-compliance: Effect	Dr. Man Singh, Former Special Secretary (Personnel & Revenue)
	IV	<ul style="list-style-type: none">➤ Adverse Possession:<ul style="list-style-type: none">• Legal Provisions• Key elements of Adverse Possession• Landmark Judgments	Shri A.C. Dogra, Former District and Sessions Judge
06.05.2025 (Tuesday)	I	<ul style="list-style-type: none">➤ The Himachal Pradesh Public Premises and Land (Eviction and Rent Recovery) Act- An overview	Shri A.C. Dogra, Former District and Sessions Judge
	II	<ul style="list-style-type: none">➤ Appearance of Parties and Consequences of Non-appearance➤ Minimum Safeguards required to be followed while ordering eviction of an alleged unauthorized occupant	Shri A.C. Dogra, Former District and Sessions Judge
	III	<ul style="list-style-type: none">➤ Manner of Issuance of Notice/ Summon➤ Effecting Service of Summons	Shri L.R. Sharma, Former District and Sessions Judge
	IV	<ul style="list-style-type: none">➤ Basic Rules of Pleadings and Effect of Incomplete Pleadings➤ Court Procedure-General Rules	Shri L.R. Sharma, Former District and Sessions Judge
07.05.2025 (Wednesday)	I	<ul style="list-style-type: none">➤ Principles of Judicial Decorum➤ Judicial Discipline➤ Legal Propriety➤ Binding Precedents in Hierarchical System of Adjudication	Shri A.C. Dogra, Former District and Sessions Judge



	II	➤ Writing Daily Zimni Orders in Judicial/ Quasi-Judicial Proceedings	Shri A.C. Dogra, Former District and Sessions Judge
	III	➤ Preparation of Case File ➤ Managing and Maintaining the Judicial Record and Record/ File of Judicial Proceedings	Shri Parma Nand Sharma, Chief Administrative Officer, District Courts, Shimla
	IV	➤ Summoning, Attendance and Examination of Witnesses ➤ Recording of Evidence ➤ Recalling of Witnesses ➤ Exhibiting of documents and other Important Principles of Evidence	Shri Ranjeet Singh, Member Secretary, H.P. State Legal Services Authority, Shimla
08.05.2025 (Thursday)	I & II	<u>H.P. land Revenue Act, 1954.</u> ✓ Demarcation of Boundaries ✓ Land Measurement – Types of measurements and its conversion ✓ Main defects pointed out by the courts in demarcation.	Dr. Man Singh, Former Special Secretary (Personnel & Revenue)
	III	➤ Appreciation of Evidence	Shri Hans Raj, Director, HP Judicial Academy
	IV	✓ Defining Boundaries and Practical Demarcation of Land	Naib Tehsildar, Dhami and Kanungo, Halog Circle
09.05.2025 (Friday)	I	➤ Art of Writing Judgment and Final Order and Skills for Assigning Reasons	Shri Hans Raj, Director, HP Judicial Academy
	II	➤ Sharing of Best Practices in conducting Judicial and Quasi-Judicial Proceedings	Shri Hans Raj, Director, HP Judicial Academy
	III	➤ Group Discussion and Valediction	

Timings

First Session	:	10.00 a.m. to 11.15 a.m.
Second Session	:	11.30. a.m. to 1.00 p.m.
Third Session	:	2.00 p.m. to 3.15 p.m.
Fourth Session	:	3.30 p.m. to 5.00 p.m.
Tea Breaks	:	11:15 a.m. to 11:30 a.m. & 3:15 p.m. to 3:30 a.m.
Lunch Break	:	1: 00 p.m. to 2:00 p.m.


Director
H.P. Judicial Academy, Shimla