



e-mail only

HIMACHAL PRADESH JUDICIAL ACADEMY, SHIMLA

16 Mile, Shimla- Mandi National Highway, District Shimla-14

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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Ref. No. HPJA/ Duties & Respon of Ahl & Summary Clerk-2024/ 3086-3090 **Dated:** 20.11.2024

To

All the Ld. District & Sessions Judge(s),
Himachal Pradesh

Subject: A two days training programme on “Duties and Responsibilities of Ahlmads and Summary Clerks” of District Judiciary of H.P. on 2nd & 3rd December, 2024.

Sirs,

“Jai Hind”

I have the honour to say that the Academy is going to organize two days training programme on “Duties and Responsibilities of Ahlmads and Summary Clerks” of District Judiciary of H.P. on 2nd & 3rd December, 2024.

I may, therefore, request you to please nominate the two- three officials i.e Ahlmads & Summary Clerks from your Civil & Sessions Divisions to attend the training scheduled to be held on 2.12.2024 & 3.12.2024. However, the officials who are to superannuate within a period of one year may not be nominated for this programme.

It is also submitted that once the nomination of trainee- participants have been made and forwarded to this office, no exemption or leave of any kind may be granted to any of the nominated officials. This fact may also be brought to the notice to the nominated officials for their information and strict compliance by them. It may kindly be brought to the notice of participants that Academy is providing accommodation to the trainees. None of participants are allowed to bring their family/relatives to reside with them in the Academy accommodation.

Thanking you,

Yours faithfully,

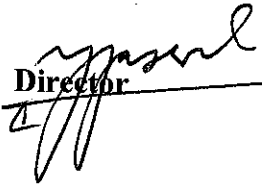

(Yogesh Jaswal)

Director

Endst. No. HPJA/ Duties & Respon of Ahl & Summary Clerk-2024/ 3086-3090 **Dated:** 20.11.2024

Copy forwarded to:

1. The Principal Private Secretary to Hon'ble the Acting Chief Justice (Hon'ble Patron –in-Chief of the Academy), for information, please.(by email only).
2. The Secretary to Hon'ble Mr. Justice Vivek Singh Thakur, Judge, Hon'ble High Court of Himachal Pradesh (Hon'ble President of the Academy); for information, please (by email only).
3. The Worthy Registrar General, Hon'ble High Court of Himachal Pradesh, Shimla, for information, please; (email only)
4. The System Analyst of Academy with the direction to upload it in the Academy website.


Director