



HIMACHAL PRADESH JUDICIAL ACADEMY

CURZON HOUSE, BOILEAUGANJ, SHIMLA – 171005

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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Ref. No. HPJA/Trg-Office-Adm./Ministerial Staff/2015-6672-79

Dated: 26.10.2015

To

1. The District & Sessions Judge, Shimla, H.P.
2. The District & Sessions Judge, Kangra at Dharamshala, H.P.
3. The District & Sessions Judge, Solan, H.P.
4. The District & Sessions Judge, Una, H.P.

Subject: A three-day Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants of Subordinate Courts of Himachal Pradesh w.e.f. 29th October, 2015 to 31th October, 2015. – Regarding postponement thereof.

Sirs,

“Jai Hind”

While inviting reference to this Academy letter No. HPJA/Trg-Office-Adm./Ministerial Staff/2015-5842-49, dated 8/9.9.2015, on the subject cited above, I am to say that a three-day Orientation Training Programme on “Office Administration and Service Matters” for ministerial staff working in Civil & Sessions Divisions, Shimla, Kangra, Solan and Una, which is scheduled to be held from 29.10.2015 to 31.10.2015, has been postponed for the administrative reasons. The fresh date for the aforesaid training programme will be intimated in due course of time.

Yours faithfully,


(Rakesh Kainthla)

Director

Dated: 26.10.2015

Endst. No. HPJA/ Ubuntu./Ministerial Staff/2015-6672-79

Copy forwarded to:

1. The Deputy Registrar-cum- Special Private Secretary to Hon'ble the Chief Justice (Hon'ble Patron of the Academy), Shimla-01;
2. The Secretary to Hon'ble Mr. Justice Rajiv Sharma, Judge, High Court of H.P. (Hon'ble President of the Academy);
3. The Worthy Registrar General, Hon'ble High Court of Himachal Pradesh, Shimla (H.P.); for information, please.
4. The System Analyst of Academy with the direction to upload it in the Academy website.


Director