



HIMACHAL PRADESH JUDICIAL ACADEMY

CURZON HOUSE, BOILEAUGANJ, SHIMLA – 171005

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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Ref. No. HPJA/Trg-Office-Adm./Ministerial Staff/2015-

Dated: 22.6.2015

To

1. The District & Sessions Judge, Shimla, H.P.
2. The District & Sessions Judge, Solan, H.P.
3. The District & Sessions Judge, Mandi, H.P..
4. The District & Sessions, Kangra at Dharamshala, H.P.

Subject: A-three-day Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants of Subordinate Courts of Himachal Pradesh w.e.f. 18th to 20th June, 2015.

Sirs,

“Jai Hind”


It is intimated that H.P. Judicial Academy organized a three-day Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants working in Civil & Sessions Divisions, Shimla, Solan, Mandi and Kangra at Dharamshala w.e.f 18.6.2015 to 20.6.2015, in the Academy premises at Shimla. The training programme was attended by the following Officials:

S. No.	Name & designation of the Official	Presently posted in the court of:
1.	Shri Sunka Ram, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-ACJM, Kangra.
2.	Shri Dalip Singh, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Indora.
3.	Shri Ramesh Chand, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC-II, Palampur.
4.	Shri Chaman Lal, Record Keeper	Civil Judge (Sr. Division)-cum-ACJM, Palampur.
5.	Shri Prem Singh, Reader	Civil Judge (Jr. Division)-cum-JMIC, Jawali.
6.	Smt. Suneel Sharma, Superintendent Grade-II	Addl. District & Sessions Judge (I), Solan
7.	Smt. Pawan Puri, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Kandaghat.
8.	Shri Dalip Verma, English Clerk	District & Sessions Judge, Solan.
9.	Shri Hari Krishan, Record Keeper	Civil Judge (Sr. Division)-cum-ACJM, Nalagarh.

10.	Shri Mehar Chand, Reader	Civil Judge (Jr. Division)-cum-JMIC, Arki.
11.	Shri Parkash Chand, Superintendent Grade-II	Addl. District & Sessions Judge (I), Shimla.
12.	Shri Agya Ram Sharma, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-ACJM, Court No. 1, Rohru.
13.	Shri Param Dev Bhardwaj, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Chopal.
14.	Shri Jai Prakash Sharma, Record Keeper	Civil Judge (Jr. Division)-cum-JMIC, Chopal.
15.	Smt. Pushpa Sharma, Record Keeper	Civil Judge (Sr. Division)-cum-ACJM, Court No. 1, Rohru.
16.	Shri Kundan Lal, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Karsog.
17.	Smt. Madhu Lata, Superintendent G-II	Civil Judge (Jr. Division)-cum-JMIC, Court No. 3, Mandi.
18.	Shri Rajesh Kumar, Record Keeper	Civil Judge (Jr. Division)-cum-JMIC, Chachiot at Gohar.
19.	Smt. Vijayanti Kumari, Reader	Civil Judge (Sr. Division)-cum-ACJM, Court No. 1, Sundernagar.
20.	Smt. Parwati Devi, Record Keeper	District & Sessions Judge, Mandi.

The aforesaid trainee-participants were provided with reading & writing material kit, light refreshment, working lunch and local transport facility by the Academy during the training period.

Yours faithfully,


(Rakesh Kainthla)
Director

Endst.No. HPJA/ Trg-Office-Adm./Ministerial Staff/2015-381

Dated: 22.6.2015

Copy forwarded for information to:

1. The Deputy Registrar-cum- Special Private Secretary to Hon'ble the Chief Justice (Hon'ble Patron of the Academy), Shimla;
2. The Secretary to Hon'ble Mr. Justice Rajiv Sharma, Judge, High Court of H.P. (Hon'ble President of the Academy), Shimla;
3. The Worthy Registrar General, Hon'ble High Court of Himachal Pradesh, Shimla;
4. The System Analyst of Academy with the direction to upload it in the Academy website.


Director