



HIMACHAL PRADESH JUDICIAL ACADEMY

CURZON HOUSE, BOILEAUGANJ, SHIMLA – 171005

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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Ref. No. HPJA/Trg-Office-Adm./Ministerial Staff/2015-

Dated: 12.03.2015

To

1. The District & Sessions Judge, Hamirpur (H.P.).
2. The District & Sessions Judge, Kangra at Dharamshala (H.P.).
3. The District & Sessions Judge, Mandi (H.P.).

Subject: **Three days Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants of Subordinate Courts of Himachal Pradesh.**

Sir,

“Jai Hind”

I have the honour to submit that the H.P. Judicial Academy has organized **Three days Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants** working in Civil & Sessions Division, Hamirpur, Kangra at Dharamshala and Mandi from 09.03.2015 to 11.03.2015, in the Academy premises at Shimla. The training programme was attended by the following Officials:

S. No.	Name & designation of the Official	Presently posted in the court of:
1.	Shri Sunil Kumar, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-ACJM, Nadaun.
2.	Shri Beer Singh, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Barsar.
3.	Shri Jagdish Chand, Reader	Civil Judge (Jr. Division)-cum-JMIC, Court No. 3, Hamirpur.
4.	Shri Karam Chand, Record Keeper	Civil Judge (Sr. Division)-cum-CJM, Hamirpur.
5.	Shri Rakesh Kumar, Reader	Addl. District & Sessions Judge, Hamirpur.
6.	Shri Ashish Kumar, Civil Nazir	Civil Judge (Sr. Division)-cum-CJM, Hamirpur.
7.	Shri Girdhari Lal, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-ACJM, Nurpur.
8.	Shri Raj Kumar Kaisth, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Court No. 2, Dharamshala.
9.	Shri Surinder Kumar, Reader	Civil Judge (Jr. Division)-cum-JMIC, Kangra.


10.	Shri Sanjay Kumar, Reader	Civil Judge (Sr. Division)-cum-ACJM, Nurpur.
11.	Shri Desh Raj, Record Keeper	Civil Judge (Jr. Division)-cum-JMIC, Baijnath.
12.	Shri Som Raj, Record Keeper	Civil Judge (Jr. Division)-cum-JMIC, Jawali.
13.	Shri Manga Ram, Record Keeper	Civil Judge (Sr. Division)-cum-ACJM, Palampur.
14.	Shri Nirmal Kumar Sharma, Superintendent Grade-I	District & Sessions Judge, Mandi.
15.	Shri Bhalkhu Ram, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Jogindernagar.
16.	Shri Trilok Singh, Reader	Civil Judge (Jr. Division)-cum-JMIC, Karsog
17.	Shri Ashwani Kumar, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, ACJM, Sarkaghat.
18.	Shri Prakash Chand, Reader	Civil Judge (Jr. Division)-cum-JMIC, Chahiot at Gohar.
19.	Shri Bhag Singh, Record Keeper	Civil Judge (Jr. Division)-cum-JMIC, Joginder Nagar.
20.	Shri Shiv Pal, Reader	Civil Judge (Sr. Division)-cum-ACJM, Court No. 1, Mandi.

The aforesaid trainee-participants were provided with reading & writing material kit, light refreshment, working lunch and local transport facility by the Academy during the training period.

Thanking you,

Yours faithfully,



(Rakesh Kainthla)

Director 

Endst.No.HPJA/ Trg-Office-Adm./Ministerial Staff/2015-1534. Dated: 12.03.2015

Copy forwarded for information to:

1. The Deputy Registrar-cum- Special Private Secretary to Hon'ble the Chief Justice (Hon'ble Patron of the Academy), Shimla-01; with the request to place this letter before His Lordship for kind perusal, please.
2. The Secretary to Hon'ble Mr. Justice Rajiv Sharma, Judge, High Court of H.P. (Hon'ble President of the Academy); with the request to place this letter before His Lordship for kind perusal, please.
3. The Worthy Registrar General, Hon'ble High Court of Himachal Pradesh (H.P.); for information, please.
- ✓ 4. The System Analyst of Academy with the direction to upload the same in the Academy website.


Director 