

(By Fax)



HIMACHAL PRADESH JUDICIAL ACADEMY

CURZON HOUSE, BOILEAUGANJ, SHIMLA – 171005

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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Ref. No. HPJA/ Ubuntu./Ministerial Staff/2015- *11559-84*

Dated: 17.9.2016

To

The District & Sessions Judge,
Solan, H.P.

Subject: A three-Day Training Programme on “Ubuntu-Linux 14.04 & LibreOffice-Writer/Calc 4.2” for the Ministerial Staff of Subordinate Courts of H.P. w.e.f. 22nd September, 2016 to 24th September, 2016.

Sir,

“Jai Hind”

I have the honour to say that the Academy is going to organize a three-day training programme on “Ubuntu-Linux 14.04 & LibreOffice-Writer/Calc 4.2” for the Superintendents Grade-I/II, Senior Assistants, Junior Assistants, Clerks, P.A.s, Senior Scale Stenographers, Junior Scale Stenographers, Judgment Writers and Steno-typists working in the establishments of Civil & Sessions Divisions, Shimla and Solan **from 22.9.2016 to 24.9.2016 in the Academy Headquarters at Ghandal, District Shimla.**

I may, therefore, request you to please nominate **seven** aforesaid officials from your Civil & Sessions Division to undergo this training on the scheduled dates. However, the officials who are to superannuate within a period of one year or those who have already undergone such training may not be nominated for this programme.

It is also submitted that once the nomination of trainee- participants have been made and forwarded to this office, no exemption or leave of any kind may be granted to any of the nominated officials. This fact may also be brought to the notice of the nominated officials for their information and strict compliance by them.

Further, the Academy regrets to make stay arrangements of these trainees and therefore, they be advised to make their own arrangement for stay etc. during the entire training period.


Yours faithfully,


(Rakesh Kainthla)
Director 

Endst. No. HPJA/ Ubuntu./ Ministerial Staff/2015- *4589-64* **Dated:** 17.9.2016

Copy forwarded to:

1. The Deputy Registrar-cum- Special Private Secretary to Hon'ble the Chief Justice (Hon'ble Patron of the Academy), for information, please;
2. The Secretary to Hon'ble Mr. Justice Rajiv Sharma, Judge, High Court of Himachal Pradesh (Hon'ble President of the Academy), for information, please;
3. The Worthy Registrar General, Hon'ble High Court of Himachal Pradesh, Shimla, H.P., for information, please;
4. The District & Sessions Judge, Bilaspur, H.P. w.r.t. your letter No.DSJ/BLP/EC/13-39/2006-8074, dated 15.9.2016, nominated employees of your Civil & Sessions Division for attending the aforesaid training have been exempted for reason filed by you.
- ✓ 5. The System Analyst of Academy with the direction to upload it in the Academy website.


Director
