



HIMACHAL PRADESH JUDICIAL ACADEMY

GHANDAL, P.O. SHAKRAHA, SUB TEHSIL DHAMI, DISTRICT SHIMLA - 170011

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

Phone: 0177-2779944

Telefax: 0177-2779960

Email: ja-hp@nic.in

Website: www.hpsja.nic.in

Ref. No.: HPJA/ Trg. Office Procedure (Civil Judge)/2016/

Dated: 02.09.2016

To

The Ld. Registrar General,
High Court of H.P.,
Shimla (H.P.).

Subject: Three-day Courses on "Office Procedure and Fundamental Legal Concepts" for the Civil Judges (Senior and Junior Division).

Sir,

"Jai Hind"

In continuation to this Academy letter No. HPJA/ Trg. Office Procedure (Civil Judge)/2016/2997-3014 dated 13.07.2016, on the subject cited above, it is intimated that Shri Kapil Sharma, Secretary, District Legal Services Authority, Mandi and Bilaspur, has been exempted from attending the three days course on "Office Procedure and Fundamental Legal Concepts" scheduled to be held from 07.11.2016 to 09.11.2016. He has now been nominated to attend the same course scheduled to be held from 24.10.2016 to 26.10.2016.

This is for kind information and further necessary action, please.

Thanking you,

Yours faithfully,

(Rakesh Kainthla)

Director

Endst. No.: HPJA/ Trg. Office Procedure (Civil Judge)/2016/

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Copy forwarded to:

1. The Deputy Registrar-cum-Special Private Secretary to Hon'ble the Chief Justice, High Court of H.P. (Hon'ble Patron of the Academy); with the request to place this letter before His Lordship for kind perusal, please.
2. The Secretary to Hon'ble Mr. Justice Rajiv Sharma, Judge, High Court of H.P. (Hon'ble President of the Academy); with the request to place this letter before His Lordship for kind perusal, please.
3. The District & Sessions Judge, Mandi; for information and further necessary action, please.
4. Shri Kapil Sharma, Secretary, District Legal Services Authority, Mandi; for information and necessary action, please.
5. ✓ The System Analyst of Academy; with the direction to upload the same in the website of the Academy and also to send the same to the concerned Judicial Officer through e-mail.

Director