



HIMACHAL PRADESH JUDICIAL ACADEMY

CURZON HOUSE, BOILEAUGANJ, SHIMLA – 171005

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

Phone: 0177-2831141

Telefax: 0177-2831602

e-Mail: ja-hp@nic.in

Web: www.hpsja.nic.in

Ref. No. HPJA/Trg-Office-Adm./Ministerial Staff/2015-

1577-85

Dated: 30.6.2016

To

1. The District & Sessions Judge, Shimla, H.P.
2. The District & Sessions Judge, Solan, H.P.
3. The District & Sessions Judge, Mandi, H.P.
4. The District & Sessions Judge, Kinnaur at Rampur Bushehar, H.P.
5. The District & Sessions Judge, Kangra at Dharamshala, H.P.

Subject: A three-day Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants of Subordinate Courts of Himachal Pradesh w.e.f. 27th June, 2016 to 29th June, 2016.

Sirs,

“Jai Hind”

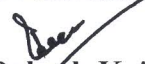
I have the honour to say that H.P. Judicial Academy organized a three-day Orientation Training Programme on “Office Administration and Service Matters” for the Superintendents, Readers and Senior Assistants working in Civil & Sessions Divisions, Shimla, Solan, Mandi, Kangra at Dharamshala and Kinnaur at Rampur Bushehar from 27th June, 2016 to 29th June, 2016, in the Academy. The training programme was attended by the following Officials:

S. No.	Name & designation of the Official	Presently posted in the court of:
1.	Shri Amar Singh Mahila, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-ACJM, Kasauli.
2.	Shri Rama Nand Sharma, Record Keeper	District & Sessions Judge, Solan.
3.	Shri Anil Badhan, Civil Nazir	District & Sessions Judge, Solan.

4.	Shri Ramesh Chand Verma, Reader	Civil Judge (Sr. Division)-cum-ACJM, Nalagarh.
5.	Smt. Anita Sharma, Record Keeper	Civil Judge (Sr. Division)-cum-ACJM, Nalagarh.
6.	Shri P.D. Sharma, Superintendent Grade-II	District & Sessions Judge, Kinnaur at Rampur Bushahr
7.	Shri Tapender Singh Thakur, Record Keeper	District & Sessions Judge, Kinnaur at Rampur Bushahr
8.	Shri Amit Singh, Record Keeper	Civil Judge (Sr. Division)-cum-CJM, Kinnaur at Reckong Peo
9.	Shri Chaman Dharma, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-ACJM, Rampur Bushahr
10.	Shri Chure Ram Thakur, Reader	Civil Judge (Jr. Division)-cum-JMIC, Anni.
11.	Smt. Suman Sharma, Superintendent Grade-II	Civil Judge (Jr. Division)-cum-JMIC, Jogindernagar.
12.	Shri Jitender Pal, Reader	Civil Judge (Sr. Division)-cum-CJM, Mandi.
13.	Shri Bharat Bhushan, Record Keeper	Civil Judge (Sr. Division)-cum-ACJM, Sarkaghat
14.	Shri Ram Chand Pal, Superintendent Grade-II	Civil Judge (Sr. Division)-cum-CJM, Shimla
15.	Shri Vidhan Chand Chauhan, Reader	Civil Judge (Jr. Division)-cum-JMIC, Court No. 2, Rohru.
16.	Smt. Narvda Thakur, Reader	Civil Judge (Jr. Division)-cum-JMIC, Court No. 4, Shimla.
17.	Shri Yash Pal, English Clerk	District & Sessions Judge, Shimla
18.	Shri Bipan Kumar, Reader	Addl. District & Sessions Judge-I, Kangra at Dharamshala.
19.	Shri Durga Singh, Reader	Addl. District & Sessions Judge-II, Kangra at Dharamshala.
20.	Shri Daljeet Singh, Reader	Civil Judge (Sr. Division)-cum-CJM, Kangra at Dharamshala.
21.	Shri Sandeep Singh, Reader	Civil Judge (Sr. Division)-cum-ACJM, Kangra.
22.	Shri Ranjit Singh, Record Keeper	District & Sessions Judge, Kangra at Dharamshala.

The reading & writing material, light refreshment, working lunch and local transport facility were provided to the trainee-participants, as usual.

Yours faithfully,


(Rakesh Kainthla)
Director



Endst.No. HPJA/ Trg-Office-Adm./Ministerial Staff/2015-2577-85 **Dated:** 30.6.2016

Copy forwarded for information to:

1. The Deputy Registrar-cum- Special Private Secretary to Hon'ble the Chief Justice (Hon'ble Patron of the Academy), Shimla;
2. The Secretary to Hon'ble Mr. Justice Rajiv Sharma, Judge, High Court of H.P. (Hon'ble President of the Academy), Shimla;
3. The Worthy Registrar General, Hon'ble High Court of Himachal Pradesh, Shimla;
4. The System Analyst of Academy with the direction to upload it in the Academy website.


Director
