



## HIMACHAL PRADESH JUDICIAL ACADEMY

GHANDAL, P.O. SHAKRAH, SUB TEHSIL DHAMI, DISTRICT SHIMLA – 171011

[Est. vide Notification No. Home (E) 3-17/2003-II dated 24<sup>th</sup> November 2005]

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Ref. No.: HPJA/HPAT-Trg./2018

Dated: 26.7.2018

To

The Registrar,  
H.P. Administrative Tribunal,  
Shimla-02.

**Subject: Regarding imparting of training to the Officials of H.P. Administrative Tribunal, Shimla.**

Sir/Madam,

“Jai Hind”

I have the honour to say that Himachal Pradesh Judicial Academy organized a three-day training programme on **“Dealing with official matters, Files, Pension matters and Pay fixation** for ministerial staff working in the establishments of H.P. Administrative Tribunal, Shimla from 23.7.2018 to 25.7.2018, in the Academy premises at Ghandal, District Shimla. The training programme was attended by the following Clerks:

1. Shri Rattan Dass
2. Shri Sunil Kumar
3. Shri Ritesh Gautam
4. Shri Prateek Kumar
5. Ms. Shiwani Chauhan
6. Shri Balbir Thakur
7. Shri Gangeshwar Shandil
8. Shri Vikas Shad
9. Shri Mast Ram
10. Shri Surjit Singh
11. Shri Naresh Kumar

12. Shri Pawan Kumar

The reading & writing material, light refreshment and working lunch were provided to the trainee-participants, as usual.

Thanking you,

Yours faithfully,

  
(Avinash Chander)

Deputy Director

Dated: 26.7.2018

Endst. No. HPJA/HPAT-Trg./2018 8060,

Copy forwarded to:

1. The Principal Private Secretary to Hon`ble the Chief Justice (Hon`ble Patron of the Academy). for information, please;
2. The Secretary to Hon`ble Mr. Justice Dharam Chand Chaudhary, Judge, High Court of Himachal Pradesh (Hon`ble President of the Academy); for information, please;
3. ✓ The System Analyst of Academy with the direction to upload it in the Academy website.

  
Deputy Director

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