



HIMACHAL PRADESH JUDICIAL ACADEMY

GHANDAL, P.O. SHAKRAH, SUB TEHSIL DHAMI, DISTRICT SHIMLA – 171011
[Est. vide Notification No. Home (E) 3-17/2003-II dated 24th November 2005]

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Ref. No. HPJA/ CIS/NCV 2.0/MS/2017

Dated: 4.1.2018

From:

The Director,
Himachal Pradesh Judicial Academy,
Ghandal Shimla-11.

To

1. The District & Sessions Judge, Mandi, H.P.
2. The District & Sessions Judge, Una, H.P.

Subject: A two-day training programme on “CIS National Core Version 2.0” for ministerial staff working in subordinate courts of Himachal Pradesh on 16th February, 2018 and 17th February, 2018.

Sirs,

“Jai Hind”

I have been directed to request your goodself that the Academy is going to organize a two-day training programme on “CIS National Core Version 2.0” for the Superintendents Grade-I/II, Senior Assistants, Junior Assistants, Clerks, P.A.s, Senior Scale Stenographers, Junior Scale Stenographers, Judgment Writers and Steno-typists working in the establishments of Civil & Sessions Divisions, Mandi and Una. The schedule and venue of the training programme would be as follows:-

Schedule		Venue	Number of participants required to be nominated from Civil & Sessions Division:
From	To		
16.2.2018	17.2.2018	Computer Lab, Himachal Pradesh Judicial Academy at Ghandal, District Shimla	Mandi = 8 Una = 7

I may, therefore, request you to please nominate the aforesaid officials from your Civil & Sessions Division to undergo this training on the scheduled dates. However, the officials who are to

